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ABSTRACT

In fall 1994, the University and Community College System of Nevada (UCCSN) undertook a survey of the total workload of all full-time instructional faculty employed during the semester. In the survey, faculty were asked to report the average amount of time per week they devoted to teaching, research, and service activities. Survey findings, based on a 99% response rate (n=1,242.4 full-time equivalent (FTE) faculty), included the following: (1) all UCCSN faculty spent the majority of their time on teaching and teaching-related activities, with community college faculty spending 46 hours per week (78.6% of their time) and university faculty spending 35 hours per week (58.5% of their time); (2) community college faculty taught approximately 14 credit hours, approximately 5 courses, and 108 students per semester; (3) university faculty taught nearly 10 credit hours, approximately 4 courses, and 76 students per semester; (4) community college faculty reported spending an additional 5 hours per week on research/scholarship activities, 6 hours per week on internal service, and 1.5 hours on public service; (5) university faculty reported spending an additional 14.5 hours per week on research/scholarship, 7 hours per week on internal service, and 3 hours on public service; and (6) compared to a 1992 study, fewer numbers of FTE faculty taught more course and more students in 1994 than in 1992. (Data tables are included.) (BCY)

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ED 385 335

# University and Community College System of Nevada

# FACULTY WORKLOAD REPORT FALL 1994

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## EXECUTIVE SUMMARY

All full time instructional faculty throughout the University and Community College System of Nevada (UCCSN) were surveyed during the Fall 1994 semester to determine their total workload. Faculty were asked to report the average amount of time per week devoted to teaching, research, and service activities - the primary activities expected of faculty members throughout the System. Faculty-reported averages for formal teaching activities were verified by each campus prior to being reported to the Chancellor.

- The major activity of UCCSN faculty is teaching. Faculty spent most of their time on teaching and teaching-related activities. Community college faculty spent about 46 hours per week or 78.6% of their time, and university faculty spent about 35 hours per week or 58.5% of their time on teaching and teaching-related activities.

- Community college faculty taught on average approximately 14 credit hours, approximately 5 courses, and about 108 students in the Fall 1994 semester.

- University faculty taught on average nearly 10 credit hours, approximately 4 courses, and about 76 students in the Fall 1994 semester.

- While the prior faculty workload study done in 1992 demonstrated high levels of faculty productivity, those levels were exceeded in 1994. Systemwide fewer numbers of FTE faculty taught more courses and more students in 1994 than in 1992.

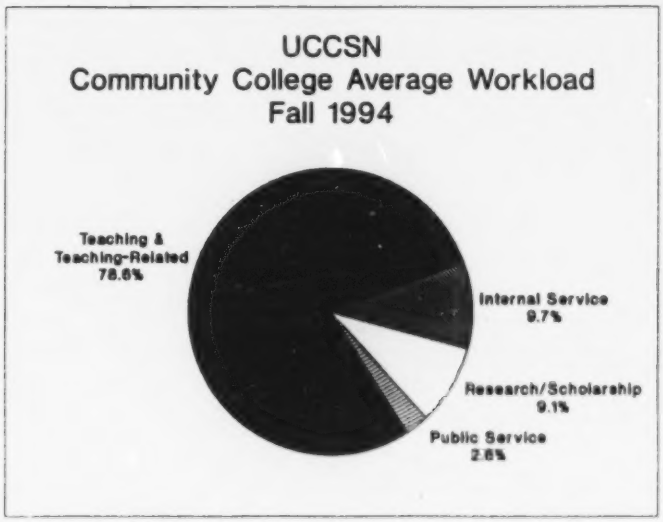
- In addition to teaching activities, community college faculty spent on average about 5 hours per week (or 9.1% of their time) on scholarship and research activities, about 6 hours per week (or 9.7% of their time) on internal service, and 1.5 hours per week (or 2.6% of their time) on public service.

- University faculty spent on average 14.5 hours per week (or 24.4% of their time) on research and scholarship activities, about 7 hours per week (or 12.4% of their time) on internal service, and about 3 hours per week (or 4.8% of their time) on public service.

- UCCSN teaching load and total workload averages continue to exceed those averages reported for like institutions in recognized national studies.

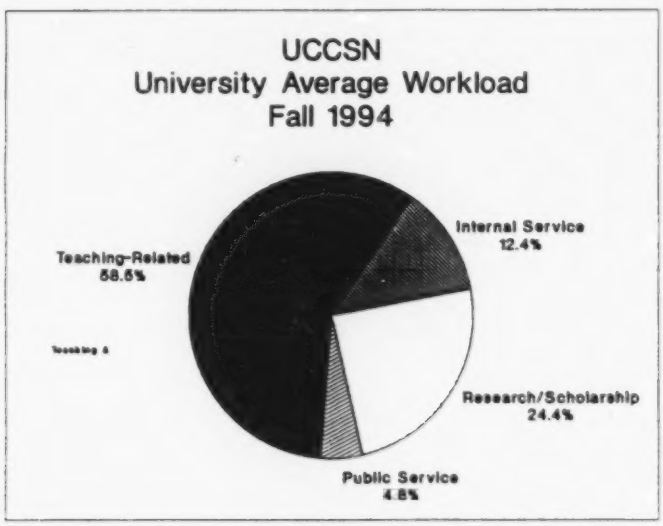
UCCSN FACULTY WORKLOAD REPORT
FALL 1994

Teaching is the major activity of faculty in the University and Community College System of Nevada (UCCSN). During the Fall 1994 semester faculty spent most of their time on teaching and teaching-related activities:




Community college faculty spent about 46 hours per week or 78.6% of their time teaching.

Community college faculty also spent about 5 hours (9%) on scholarship/research, about 6 hours (9.7%) on internal service, and 1.5 hours (2.6%) on public service per week.




University faculty spent about 35 hours per week or 58.5% of their time teaching.

University faculty also spent about 14.5 hours (24.4%) on scholarship/research, about 7 hours (12.4%) on internal service, and 2.8 hours (4.8%) on public service per week.

## AVERAGE INSTRUCTIONAL LOAD, FALL 1994

Faculty instructional load includes the time spent in formal classroom teaching and the time faculty spent on instructional-related activities outside of class: evaluating student work, academic advising, and course development and classroom preparation. As discussed above, community college faculty spent about 46 hours per week on such activities, 16 of those hours per week in classroom teaching; and university faculty spent about 35 hours per week, 9 of those hours in classroom teaching.

Community Colleges

| | CCSN | NNCC | TMCC | WNCC | Average |
|---|---|---|---|---|---|
| Avg. # courses | 4.6 | 5.2 | 4.4 | 5.9 | 4.8 |
| Avg. credit hours | 13.2 | 15 | 13.9 | 14.9 | 13.9 |
| Avg. enrollment | 123 | 90 | 97 | 94 | 108.2 |

On average, community college faculty taught 4.8 courses, averaged nearly 14 credit hours, and taught approximately 108 students during the Fall 1994 semester.

Universities

| | UNR | UNLV | Average |
|---|---|---|---|
| Avg. # courses | 3.4 | 3.8 | 3.7 |
| Avg. credit hours | 9.7 | 9.7 | 9.7 |
| Avg. enrollment | 78 | 74 | 75.7 |

On average, university faculty taught 3.7 courses, averaged nearly 10 credit hours, and taught approximately 76 students during the Fall 1994 semester.

The UCCSN instructional averages compare well with data reported in national studies of faculty instructional loads in comparable types of institutions.

Community Colleges

| | National* | UCCSN |
|---|---|---|
| % Time on instruction | 71.0% | 78.6% |
| Hours/week teaching | 15.2 | 16.0 |

National studies report community college faculty spent 71% of their time on instructional activities and averaged 15.2 hours per week in the classroom in comparison to UCCSN averages of 78.6% of time on instructional activities and 16 hours per week in the classroom.

Universities

| | National* Doctoral | UCCSN |
|---|---|---|
| % Time on instruction | 47.0% | 58.5% |
| Hours/week teaching | 8.5 | 9.0 |

National studies report university faculty at doctoral institutions spent 47% of their time on instructional activities and averaged 8.5 hours per week in the classroom in comparison to UCCSN averages of 58.5% of time on instructional activities and 9 hours per week in the classroom.

An analysis of UCCSN survey results from 1992 and 1994 show that not only are the faculty at UCCSN institutions exceeding the national averages for instructional load, but that the faculty have also increased their productivity between the two studies.

| | 1992 | 1994 | Difference |
|---|---|---|---|
| FTE Faculty in Instruction | 1326.7 | 1242.4 | -84.3 |
| Students taught by FTE in instruction | 100,939 | 103,815 | +2,876.0 |

While there were 84.3 fewer FTE in instruction in 1994 than in 1992, 2,876 more students were taught by these FTE in 1994 than in 1992.

*National data reported in the National Survey of Postsecondary Faculty, U.S. Department of Education, 1990

# APPENDIX

## SURVEY RESPONSE RATE

All full-time instructional faculty throughout the UCCSN were surveyed during the fall 1994 semester to determine both their instructional load and their total workload. Faculty were asked to report the average amount of time per week devoted to teaching, research, and service (both internal and public service) activities--the primary activities expected of faculty members throughout the System. Due to particular interest in instructional load activities, campus administrators were asked to verify all faculty-reported formal teaching activities before forwarding the data to the Chancellor's Office for analysis. So while some of the workload data contained in this report are based on self-reported data (the only source for these data), formal instructional data are verified data.

A total of 1,254.54 full-time equivalent (FTE) faculty were surveyed systemwide and data in this report are based on the 1,242.4 FTE who responded (a 99% response rate).

| FALL 1994 | UNR | UNLV | CCSN | NNCC | TMCC | WNCC | System |
|---|---|---|---|---|---|---|---|
| Budgeted FTE Faculty in Instruction | 430.00 | 634.42 | 161.00 | 31.70 | 90.10 | 58.90 | 1,406.12 |
| Vacant/Unfilled Positions | 23.08 | 22.85 | 4.00 | 0.74 | 4.50 | 0.30 | 55.47 |
| FTE on Leave | 14.76 | 29.79 | 4.00 | 1.00 | 4.00 | 0.00 | 53.55 |
| Other (1) | 1.83 | 29.88 | 0.00 | 3.00 | 5.50 | 2.40 | 42.61 |
| Total FTE in Instruction | 390.34 | 551.90 | 153.00 | 27.00 | 76.10 | 56.20 | 1,254.54 |
| Not Surveyed | 1.00 | 0.00 | 8.00 | 0.00 | 3.10 | 0.00 | 12.10 |
| Total FTE Surveyed | 389.30 | 551.90 | 145.00 | 27.00 | 73.00 | 56.20 | 1,242.40 |
| % Response Rate | 99.7% | 100.0% | 95.0% | 100.0% | 96.0% | 100.0% | 99.0% |

(1) Other Categories:

UNR: 1.16 Administrative assignment
.67 Entire teaching assignment in spring semester

UNLV: 7.75 Administrative assignment
22.13 Instructional support

NNCC: 3.0 Administrative/instructional support reassignment

TMCC: 2.0 Unfilled administrative positions
3.5 Administrative positions

WNCC: 2.4 Positions other assignments

Summary Data

| | UNR | UNLV | CCSN | NNCC | TMCC | WNCC |
|---|---|---|---|---|---|---|
| Teaching: | | | | | | |
| formal contact hours | 8.3 | 9.3 | 14.6 | 18.3 | 16.3 | 15.6 |
| other contact hours | 7.4 | 7.5 | 6.7 | 8.0 | 6.6 | 8.7 |
| preparation & execution | 13.6 | 13.4 | 15.3 | 16.0 | 16.4 | 17.4 |
| other teaching activities | 5.2 | 4.8 | 8.2 | 5.0 | 4.7 | 6.0 |
| Total Teaching | 34.5 | 35.0 | 44.8 | 47.3 | 44.0 | 47.7 |
| Research/Scholarship | 15.0 | 14.0 | 5.6 | 5.0 | 5.6 | 5.2 |
| Internal Service | 7.2 | 7.5 | 5.3 | 7.0 | 5.2 | 5.0 |
| Public Service | 2.9 | 2.8 | 1.7 | 1.6 | 1.2 | 1.5 |
| Total average hours per week | 59.6 | 59.3 | 57.4 | 60.9 | 56.0 | 59.4 |

UCCSN Faculty Instructional Load, Fall 1994

| | UNR | UNLV | CCSN | NNCC | TMCC | WNCC |
|---|---|---|---|---|---|---|
| Average # courses/FTE | 3.4 | 3.8 | 4.6 | 5.2 | 4.4 | 5.9 |
| Average enrollment/FTE | 77.7 | 74.2 | 122.9 | 90.0 | 96.8 | 94.0 |
| Average credit hours/FTE | 9.7 | 9.7 | 13.2 | 15.0 | 13.9 | 14.9 |
| Average formal contact hours/FTE | 8.3 | 9.3 | 14.6 | 18.3 | 16.3 | 15.6 |